

# Batch Mode - Off-Network RFID Scanning Procedure

## Introduction

How to use Batch Mode when wifi on-network scanning is unavailable.

## Summary

1. Go to More -> Software Connectivity
2. Tap Web Services and tap **Batch Mode**.
3. Swipe to the bottom and tap **Save**
4. Tap **Yes** when asked if you want to sync
5. ---Perform inventory as usual, going from room to room as needed---
6. When back in mobile1md wifi area, go to **More** and tap **Sync App**.
7. Tap **Yes** when asked if you want to sync
8. If you don't see a spinning circle indicating that it is doing a sync, go to a mobile1md wifi area and tap **Sync App** again.
9. Continue scanning in Batch Mode (**sync** again periodically and when finished)
10. After a final **Sync App**, switch back to Web Services Mode and continue scanning in the mobile1md wifi-area.

## AssetWorx Connectivity Mode

### Web Services:

Only for use where the mobile1md wifi is available.

### Batch Mode:

Batch mode can be used anywhere, in or out of the mobile1md wifi area.

In batch mode, scans are stored on the scanner until a sync is done inside the mobile1md wifi area.

## Using Batch Mode

**NOTE: Start this procedure while still in the VA Wi-Fi area.**

Prior to going to a site that is off network or where VA Wi-Fi will not be available, change the reader to Batch Mode.

### Change to Batch Mode on mobile reader

Open AssetWorx and go to the More tab.

Tap Software Connectivity.

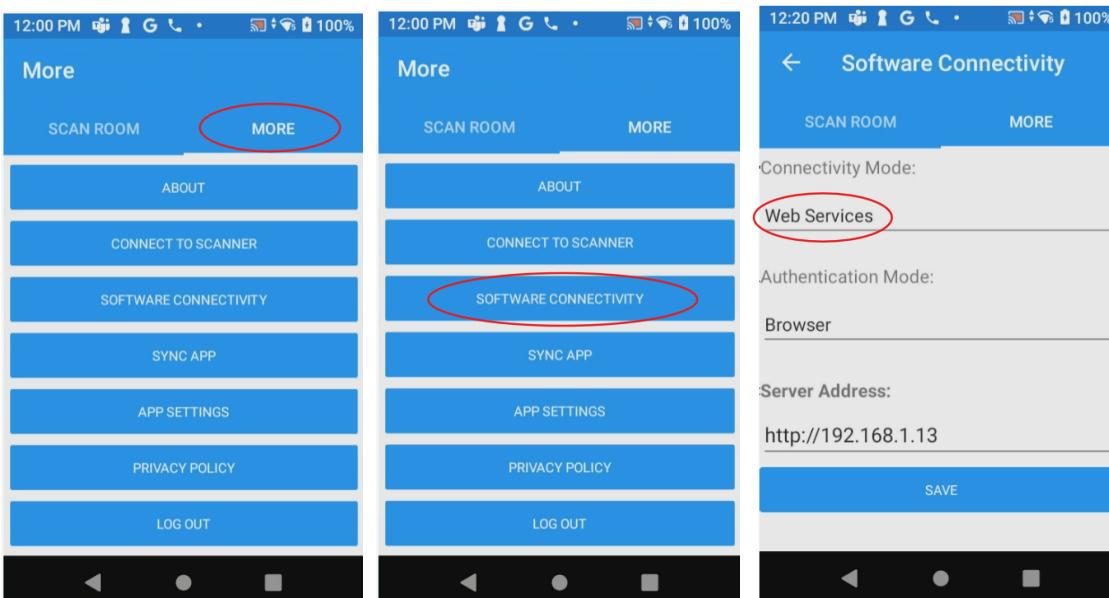
Tap Connectivity Mode Web Services and choose Batch mode.

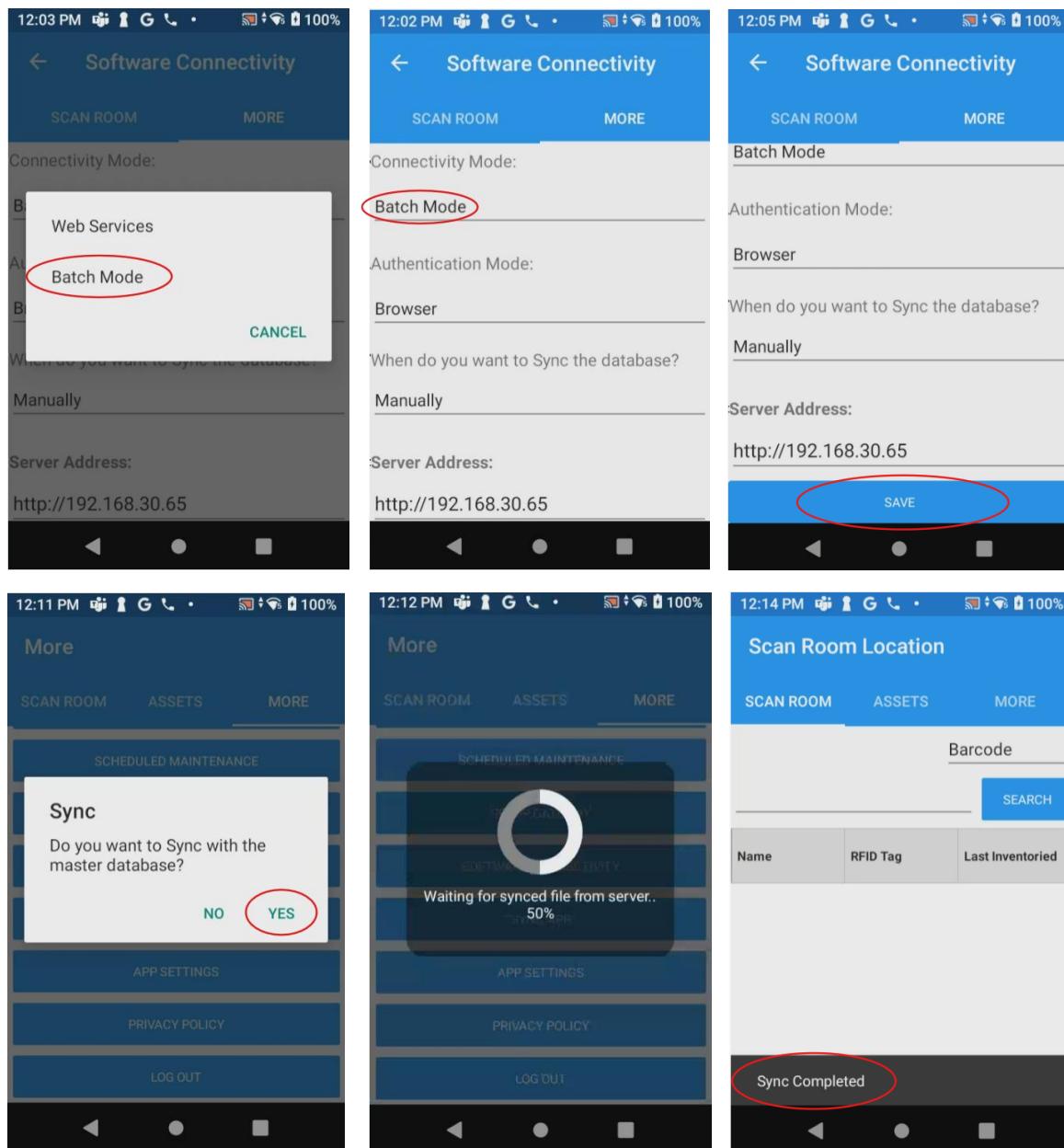
Swipe to the bottom of the page and tap Save.

When prompted to sync, tap Yes.

Observe the circle indicating sync is in progress.

Observe Sync Completed message indicating success.





## Proceed with normal scanning

Tap Scan Room tab and proceed with scanning as usual.

At any time during batch mode scanning, a sync can be done to save the current scans if the scanner is in a mobile1md wifi area. Sync app may be performed many times during batch mode scanning and batch mode scanning can continue. A sync app must be performed at the end of batch scanning to save the scans.

## Syncing Batch Mode Scans

When finished scanning, Sync App to save the scans.

**\*\*Please remember, if this step is skipped, you will lose all of your scanned locations and assets.**

**\*\*Do not close AssetWorx application on the reader until you have performed the next steps.**

Return to the VA Network and make sure you are connected to “mobile1md” Wi-Fi.

Your reader will automatically connect to “mobile1md” after returning to a location where mobile1md is available. If it doesn’t, you must manually connect.

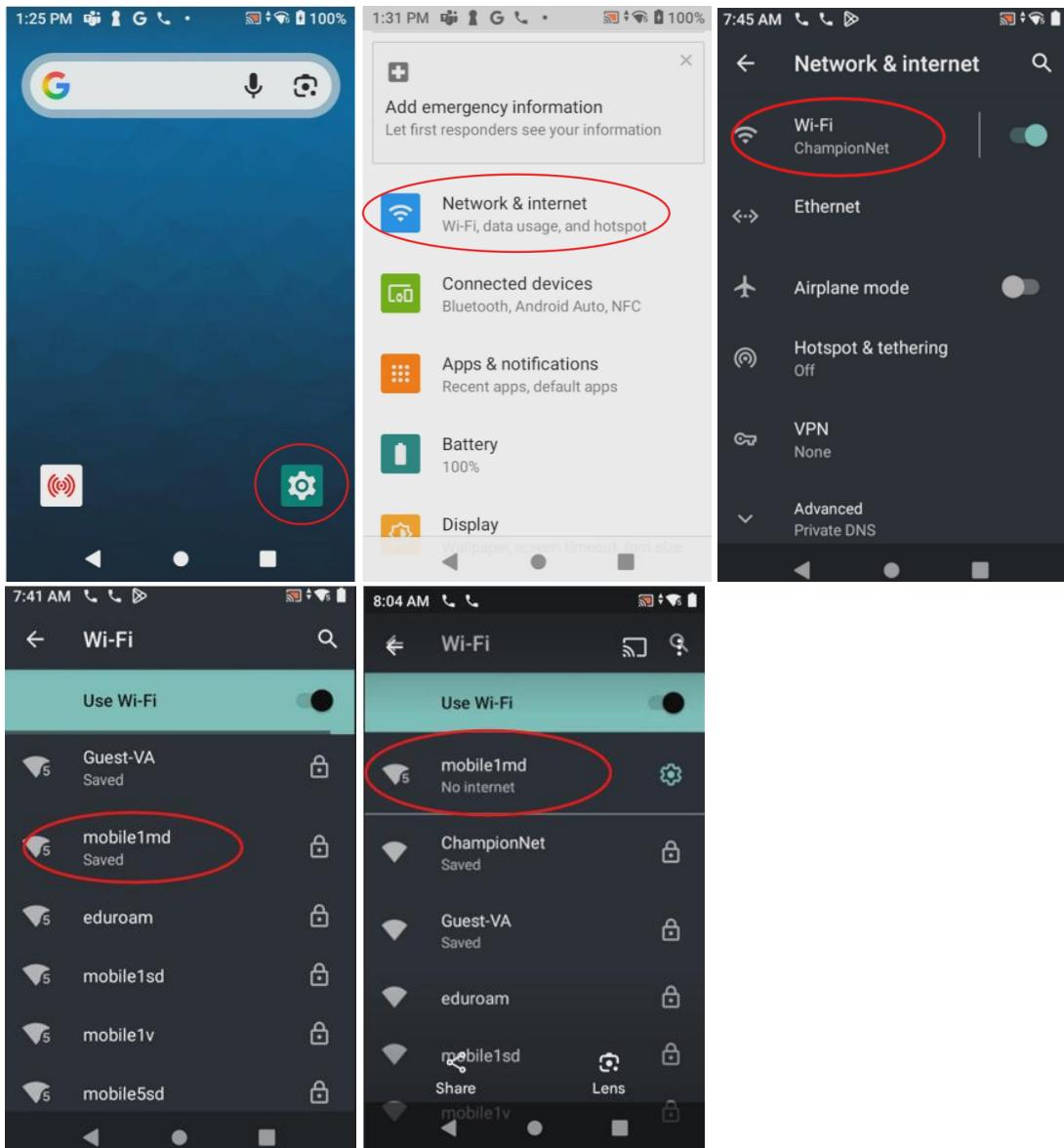
## To Manually Reconnect to mobile1md

Manually connect to **mobile1md** VA Wi-Fi by swiping up on your device and selecting **Settings**.

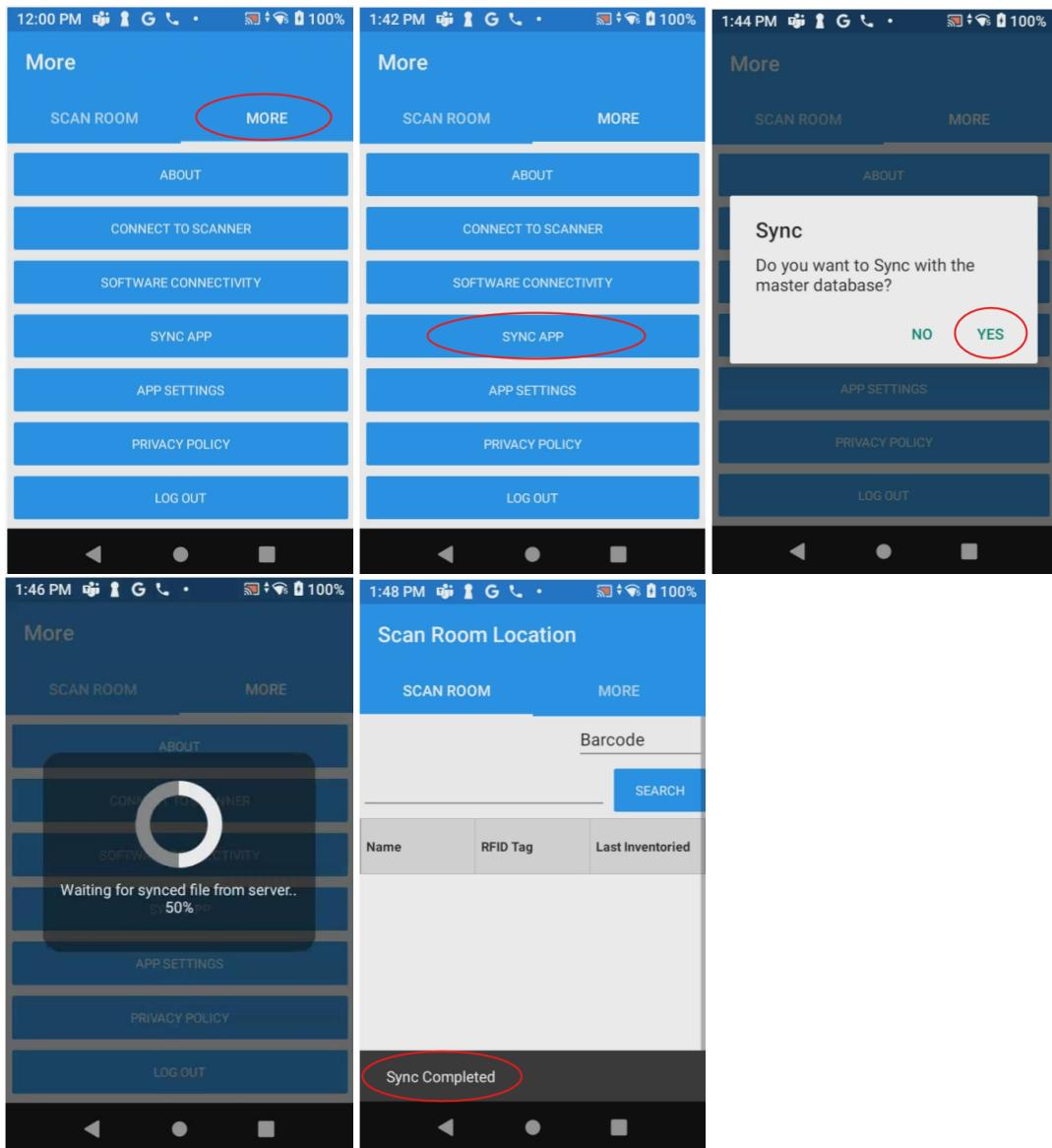
Tap Network & Internet.

Tap mobile1md.

Mobile1md will always show “No internet.” This is expected and normal.



## After connected to mobile1md, perform Sync App



Scans are now saved and ready to be collected in ScanMan.

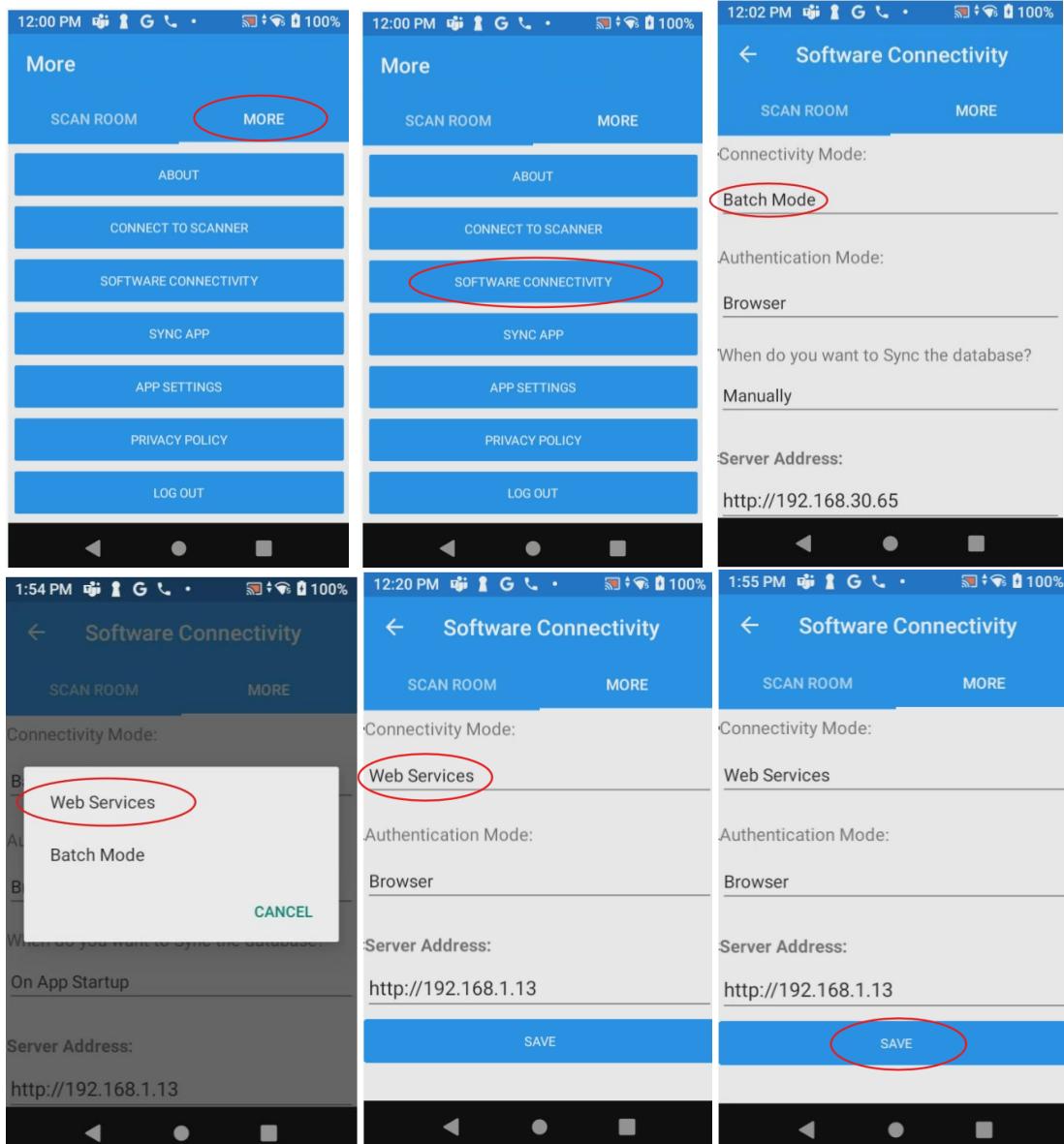
## Return to Web Services

When working within the mobile1md wifi area, if finished with Batch Mode and a Sync App has been done, return to Web Services if desired.

Tap More to go to the More tab, then tap Software Connectivity.

Tap Connectivity Mode Batch Mode and choose Web Services.

Swipe to the bottom of the page and tap Save.



Continue scanning in Web Services mode as needed. Sync App is not needed while using Web Services.

Integration Technologies Group, Inc.

Author: ITG/IDI

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